

GOOD SPIRIT BIBLE CAMP



Position: Program Director

Goal:

To give overall direction to the camp programming, specifically in regard to leading the activities and events featured by the camp each week, and to work with the Director in developing new activities and events and assist in mentoring other staff.

Requirements:

1. Minimum 18 years of age or graduated high school.
2. Have a relationship with Jesus Christ and show signs of Christian growth.
3. Must be involved in a church.
4. Must possess spiritual and social maturity, and strong leadership skills.
5. Fill out and send in a Program Director application including reference letters and a Criminal Record Check.
6. Must have previous camp experience and a heart for camp ministry.

Remuneration:

- \$435 per week
- There will be a small deduction for room and board

Responsibilities:

1. Work with the Director in planning activities and events during May and June before the summer camps begin and arrange for any supplies needed for their operation.
2. Work with the Director and Maintenance to clean and prepare camp for operation.
3. Assist the Director during staff training skills sessions and attend all other sessions that week.
4. Help orient all staff during staff training to their responsibilities and the camp rules and policies.
5. Lead a group of staff during camp missions and service trips.
6. Organize and lead a small service for the children of parents who are in chapel during the Family camps.
7. Lead activities during College and Career and Adult Retreats.

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8. Begin and end activities and events as indicated on the daily schedule and make appropriate changes based on weather, camper response, etc.
9. Assist the speaker during chapel and campfires in organizing the service. Duties may include picking music, organizing and performing skits with other staff, giving own testimony, finding other volunteers to help, or helping with any other ideas that the speaker wishes to utilize.
10. Assign Sr. Staff to lead skill activities based on their qualifications and interest, and assign Jr. Staff to assist.
11. Lead a skill activity.
12. Take responsibility for the welfare of the campers which includes maintaining health and safety practices, ensuring that the staff are seeking to minister to the total needs of the campers, and exercise appropriate discipline as needed.
13. Be sensitive to the needs of the staff for rest, spiritual renewal, recreation, and discipline, and approach the Director with any concerns.
14. Plan wide games with the Assistant Program Director and ensure that material required are available.
15. Help organize and lead special events such as Beach days, karaoke nights, night games, movie nights, carnivals, camp days, overnights, etc. and plan and make campers and staff aware of any theme meals.
16. Fill out evaluations at week's end and ensure that all other staff have done the same.
17. Provide an overall summer evaluation when all camps have been completed.

Working relationships:

1. Report to and work with the Camp Director.
2. Work with all staff including Cooks, Speakers, Maintenance, Cabin Leaders, etc. to organize programs.
3. Sr. and Jr. Cabin Leaders and LIT's report to you.
4. Be prepared to help out in any other area of camp.